

GOVERNMENT OF THE BAHAMAS

DISASTER RESILIENCE IMPROVEMENT PROJECT

CONSULTANCY SERVICES FOR PROJECT COORDINATOR

REQUEST FOR EXPRESSIONS OF INTEREST

The **Disaster Risk Management Authority of the Commonwealth of The Bahamas (DRM Authority)** has received financing from the Caribbean Development Bank (CDB) in an amount equivalent to US\$750,000 (Seven-Hundred and Fifty Thousand United States Dollars) towards the cost of the Disaster Resilience Improvement Project and intends to apply a portion of the proceeds of this financing to eligible payments under a contract for which this invitation is issued. Payments by CDB will be made only at the request of the DRM Authority and upon approval by CDB and will be subject in all respects to the terms and conditions of the Financing Agreement. The Financing Agreement prohibits withdrawal from the financing account for the purpose of any payment to persons or entities, or for any import of goods, if such payment or import, to the knowledge of CDB, is prohibited by a decision of the United Nations Security Council taken under Chapter VII of the Charter of the United Nations. No party other than the DRM Authority shall derive any rights from the Financing Agreement or have any claim to the proceeds of the Funds.

The Disaster Risk Management Authority, the Executing Agency, now wishes to procure consultancy services for a Project Coordinator for the Disaster Resilience Improvement Project (DRIP).

The objective of the consultancy is project management services to facilitate the smooth coordination, development and execution of all components of the DRIP. This project aims to improve the effectiveness of the DRM Authority to plan for, respond to, and recover from disasters in a gender-responsive and socially-inclusive manner. The Project Coordinator will be expected to coordinate and oversee all project activities, ensuring timely and successful project completion. This is a full-time role with duration of the assignment expected to be for **a period of 36 (thirty-six) months**.

The Disaster Risk Management Authority now invites interested eligible individual consultants to submit Expressions of Interest indicating qualifications and experience required to provide these consultancy services.

Consultants shall be eligible to participate if:

- (a) the persons are citizens or *bona fide* residents of an eligible country; and
- (b) in all cases, the consultant has no arrangement and undertakes not to make any arrangements, whereby any substantial part of the net profits or other tangible benefits of the contract will accrue or be paid to a person not a citizen or *bona fide* resident of an eligible country.

The individual should fulfil the following additional criteria:

- 1. Is not bankrupt or insolvent in the process of either, or having their affairs administered by the Courts, has not entered into an arrangement with creditors, in in any analogous situation arising from similar procedures provided for in their national legislation or regulations;
- 2. has not been convicted of an offence concerning their professional conduct by a judgment which has the force of *res judicata*;
- 3. has not been the subject of a judgment which has the force of *res judicata* for fraud, corruption, involvement in a criminal organisation or any other illegal activity;
- 4. is not subject to prevailing suspension or sanctions by CDB for integrity violations;
- 5. is not guilty of misrepresentation in supplying the information required as a condition of the participation in the procedure or if they fail to supply this information; and
- 6. does not expose a conflict of interest.

Eligible countries are member countries of the CDB. Consultants are advised to review the detailed eligibility criteria detailed in Section 4 and conflict of interest provisions in Section 5 of the *Procurement Procedures for Projects Financed by CDB (January, 2021)*, as published on CDB's website.

In the assessment of submissions, consideration will be given to qualifications and experience on similar assignments.

All information must be submitted in **English**. Further information can be found in the Terms of Reference, or can be obtained from the **first Address** below.

Expressions of Interest must be submitted electronically by email to pmrd@drm.gov.bs in PDF format no later than **1700 hours EST (Local Time) on April 7, 2025**, and one electronic copy must be sent simultaneously to CDB at the **second address** below. The email subject line should state ***“Expression of Interest- DRIP Project Coordinator”*** and the email body must state the name and address of the applicant. The Expression of Interest will be deemed to have been received at the time that it is received by The DRM Authority. The burden of proving receipt of the e-mail will be on the applicant and will not be met solely by a read receipt or sent items report generated by the Executing Agency's computer.

Following the assessment of submissions, the most technically capable and appropriately experienced applicants will be invited negotiate a contract to provide the aforementioned consultancy services. The DRM Authority reserves the right to accept or reject late applications or to cancel the present invitation partially or in its entirety. The DRM Authority will not be bound to assign any reason for not engaging

the services of any applicant and will not defray any costs incurred by any applicant in the preparation and submission of Expressions of Interest.

<p>(1)</p> <p><i>Miss Barrise Griffin</i></p> <p><i>Assistant Director</i></p> <p><i>Planning, Mitigation & Research Division</i></p> <p><i>Disaster Risk Management Authority</i></p> <p>Tel: +1-242-322-6081</p> <p>Email: pmrd@drm.gov.bs</p>	<p>(2)</p> <p>Caribbean Development Bank</p> <p>Tel: +1 (246) 539-1600</p> <p>Email: procurement@caribank.org</p>
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